

Brussels, 21 February 2018

Note for the attention of the President

Referring to our discussion at the time of my appointment as Secretary-General, I would like to confirm my intention to retire from the Commission soon after the end of February 2018. Should this be useful in view of facilitating the transition for my successor, I would gladly accept a transfer under Article 7 of the Staff Regulations to a position of Hors-Classe Adviser as of 1 March 2018, allowing me to retire by 1 April 2018.

Alexander Italianer

**Copy: Commissioner Oettinger
Martin Selmayr, Irene Souka**